



CARPENTER JOB DESCRIPTION

The goal of Porter Construction, Inc. is to complete our projects ahead of schedule and within budget by utilizing the expertise of all members of the team to the fullest. The Carpenter position is most important to our firm and the fulfillment of the duties and responsibilities contribute directly to the overall success of the company.

DUTIES: The Carpenter's duty is to perform all job related assignments as assigned by the Project Superintendent or Project Foreman. The Carpenter is directly responsible for the proper discharge of his/her duties. Specifically:

1. Maintain a clean job site.
2. Interpretation of plans and specifications for construction clarity.
3. Knowledgeable about structural wood framing.
4. Understands and executes proper installation of all weather resistant barriers, windows, sliding glass doors and doors.
5. To receive materials and off load in a safe and proficient fashion.
6. To assist and guide others to improve their skills and complete tasks in an expedient manner.
7. Accountable for ensuring work meets PCI's standard of excellence and completed in productive and efficient manner.
8. Able to organize assigned tasks, for completion alone or with help. Prepare to perform job related assignments promptly at designated start time.
9. To perform daily tasks in a safe and workman like manner in accordance with company policies.
10. Responsible to secure and maintain basic tools to perform assigned tasks. Tools include: Skill saw, saws all, drill & bits, tool belt/bag, hammer, framing square, nail bags, nail sets, utility knives, screw driver assortment, pliers.
11. Possess mathematical skills and analytical skills necessary to take and compute measurements.

Physical Abilities: Position requires ability to perform tasks on all areas and aspects of the construction project. Requires ability to climb ladders for heights of up to 60 feet, crawl for distances of 50 feet and to lift and manipulate objects of up to 80 lbs for 50 feet if required.

The above outline of duties is not arranged in order of priority. The duties are not meant to restrict initiative, but rather to describe minimum activities. Those duties will from time to time be altered by the Project Superintendent or Foreman to suit the needs of the company.